THE FIVEFOLD CHURCH ALLIANCE · A COVENANT AMONG CHURCHES

The Starter Pack

Everything your church fills in and signs at the founding meeting

Church _____ Pastor _____

You have read The Vision, and the books are one scan away. This pack holds the rest. We will go through it together in the room, one page at a time, in this order. Nothing here asks for money: entering the Covenant costs no dues.

FORM	WHAT IT IS	WHO FILLS IT IN OR SIGNS	
H-1	**Declaration and Recognition of Headquarters.** Read aloud by the Chairperson. It is not voted: your church recognizes it by signing the Covenant.	To read	☐
J-2	**The Covenant.** Two copies. Signed at the table, in front of the others: one copy stays with your church, one with the FCA Secretary.	Pastor and a church officer	☐
J-1	**Application to Enter the Covenant.** Tells the others who your church is, what it needs and what it can give.	Pastor	☐
D-1	**Delegate Appointment.** Names the member your church stations at Headquarters.	Pastor	☐
D-2	**Code of Conduct Signature.** Signed by everyone sent in FCA service.	The delegate	☐
D-3	**Three References.** For a delegate who serves only adults.	The delegate	☐
D-4	**Background Check Request.** In place of D-3 for anyone who will work with children or youth.	The delegate and the Secretary	☐
D-5	**Council Seat Designation.** Only if the person who holds your church's seat is not your delegate.	Pastor	☐
J-3	**Service Block Assignment.** Your church's Sunday hour. Tell us the start time you would like.	Planning Department Secretary; pastor signs as received	☐

Use D-3 or D-4, not both. No one serves in another church without one of them. Leave D-5 blank if your delegate also holds your seat on the Council.

Scan to read: Foundations
Volume One
alliance.telechurchlive.com/foundations

Governance
Volume Two
/governance

The Founding Meeting
The day, step by step
/founding

Declaration and Recognition of Headquarters

Records how Headquarters was born, for the churches to recognize.

H-1

Serves: V1 3.3–3.5 · **Filled in by:** The apostle and the Headquarters pastor · **Kept by:** FCA Secretary; every FCA church

Headquarters church _____ Pastor _____

Address _____ Declared on _____

THE THREE THINGS THAT CAME INTO ALIGNMENT (V1 3.3)

1. The ministers who converged on this place (apostle, prophet, pastor, teacher: names)

_____

_____

2. The call that was given to form an alliance

_____

_____

3. The mission to help the churches, as given to the apostle

_____

_____

Under the leading of the Holy Spirit, I declare this place the Headquarters of The Fivefold Church Alliance, and consecrate it to the work.

The apostle _____ Date _____

WHAT HEADQUARTERS UNDERTAKES

☐ Meets from 10:30 to 12:00 and does not move its hour ☐ Hosts the delegates, the training and the Council
☐ Offers its training free to every church ☐ Holds one vote like every church

Headquarters is a place of service, not a throne. It trains; it does not govern. It is not voted, and it is not imposed: each church recognizes it by signing the Covenant (J-2).

Headquarters pastor _____ Date _____

Secretary (recorded) _____ Date _____

After completion, turn in to Headquarters. Keep a copy.

The Covenant *between this church and the churches of the Fivefold Alliance*

J-2

Serves: Volume One, 2.1–2.4 and 13.1 · **Signed by:** the pastor and a church officer, and received for the Fivefold Alliance · **Kept by:** the church and the FCA Secretary · Replaces the earlier "Alliance Commitment".

> *"Two are better than one; because they have a good reward for their labour. For if they fall, the one will lift up his fellow." Ecclesiastes 4:9–10*

Church _____ Pastor _____ Date _____

Our church enters the Covenant of The Fivefold Church Alliance: a covenant among churches to live as the one Body we already are. We do not join an organization that sits over us. We make a promise to the churches beside us, and they make the same promise to us. It is written here so that there is never confusion about what was agreed.

1. WHAT OUR CHURCH GIVES

1. **Our faith in common.** We affirm the Statement of Faith (Appendix A).
2. **Our conduct.** Everyone we send in FCA service signs and keeps the Code of Conduct (Appendix B).
3. **One of our own.** We station a delegate at Headquarters at least three Sundays a month, unless our delegate has retired by bringing in a new member (4.1, 4.5).
4. **Our hour.** We hold our main Sunday service in our assigned service time block (9.2).
5. **Our reach.** We seek to add at least one new member to Headquarters each year, through evangelism only (Chapter 5).
6. **Our help.** We give when we can and receive when we must, without pride in the first or shame in the second (2.6).
7. **Our record.** We send our Church Growth Tracker (G-1) each season.

2. WHAT OUR CHURCH MAY ASK

1. **Training.** Free training at Headquarters for our people (8.4).
2. **Help in need.** Workers who teach, train and build, freely given. We will never be asked what we can pay (8.4).
3. **A voice.** One seat and one vote on the Delegate Council, the same as every church (11.1).
4. **A path.** If we are being helped, a clear way to the Restoration Mark, verified and presented publicly (Chapter 10).
5. **Care without a pastor.** If our pastor cannot act, help through the change under a written agreement, without our church being taken over (7.7).
6. **Our pastor's place.** Nothing the Fivefold Alliance does in our church goes around our pastor (7.6).

3. WHAT WE HOLD IN COMMON

- **Headquarters.** One church is the common place of the Covenant: declared under the leading of the Holy Spirit, not voted, and recognized by us in signing. There we gather, train and hold Council, and there what the churches share is gathered and sent. A place of service, not a throne: one vote, and no authority over us (Chapter 3).
- **The Delegate Council.** Our churches together, one vote each, decide where people, gifts and resources are sent (11.2).
- **The Chairperson and the officers.** The Chairperson presides over the Council and rules a decision out of order if it breaks this Covenant. The President and the officers carry out what the Council decides. None of them governs our church, and no person or church holds two of these seats (Chapter 12; Volume Two).

4. WHAT NONE OF US MAY DO TO ANOTHER

No church, no officer and no Headquarters may:

- govern another church (2.1, 3.2);
- recruit another church's members (5.1);
- pass money between churches, or sell help (8.4);
- take part in another church's internal decisions (7.5);
- claim another church's building or property (7.5);
- decide who is a minister in another church (15.2).

What stays ours. Our name, our leaders, our members, our decisions, our money and our property remain our own. **This Covenant asks no dues.** If the Delegate Council adopts the Financial Addendum, its terms are agreed and recorded separately.

5. HOW LONG

The Covenant is meant to last, because the Body lasts. A church that has been restored stays, to help the next. Our church may leave in peace at any time by giving thirty days' written notice, keeps everything that is its own, and may apply to return (13.5).

Our delegate _____ Assigned block _____ Starting state, set by the Council _____

6. SIGNED

Pastor _____ Date _____ Received for the Fivefold Alliance _____

Church officer _____ Date _____ FCA Secretary _____ Date _____

Received by vote of the Delegate Council on _____ Membership begins when the delegate is stationed, on _____

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Our delegate _____ Assigned block _____ Starting state, set by the Council _____

6. SIGNED

Pastor _____ Date _____ Received for the Fivefold Alliance _____

Church officer _____ Date _____ FCA Secretary _____ Date _____

Received by vote of the Delegate Council on _____ Membership begins when the delegate is stationed, on _____

THE FIVEFOLD CHURCH ALLIANCE · JOINING

Application to Enter the Covenant

A church asks to be received into The Fivefold Church Alliance.

J-1

Serves: V1 13.1 · **Filled in by:** Pastor · **Kept by:** FCA Secretary

CHURCH

Church name _____ Year founded _____

Street address _____ City _____ State _____ ZIP _____

Church phone _____ Church email _____ Legal registration (if any) _____

PASTOR

Pastor's name _____ Years as pastor here _____

Mobile _____ Email _____

OUR CHURCH TODAY

Average weekly attendance _____ Members on roll _____ Current Sunday start time _____

Service block (V1 9.2: a church being helped holds C) ☐ A 9:00 ☐ C 12:30 ☐ D 3:00 ☐ E 5:00

Carried by our own people ☐ Apostolic ☐ Prophetic ☐ Evangelistic ☐ Pastoral ☐ Teaching ☐ Music

We believe our state is ☐ Being helped ☐ Steady ☐ Helping

What help would strengthen our church most?

What could our church offer other FCA churches?

Proposed delegate ☐ The pastor ☐ Another member (named on D-1)

Entering the Covenant costs no dues. A church is received by vote of the Delegate Council, signs the Covenant (J-2), and its membership begins when its delegate is stationed.

Pastor _____ Date _____

FCA USE

Received by _____ Date _____ Recorded in _____

Council decision ☐ Received ☐ Not received

Starting state _____ Council meeting date _____

After completion, turn in to Headquarters.

Delegate Appointment

The church appoints its stationed delegate.

D-1

Serves: V1 4.1–4.3 · **Filled in by:** Pastor · **Kept by:** Church and FCA Secretary

Church _____ Pastor _____

DELEGATE

Full name _____ Is the delegate the pastor? _____

Mobile _____ Email _____

Member of this church since _____ Start date at Headquarters _____

Area of service at Headquarters ☐ Worship / music ☐ Ushers / hospitality ☐ Teaching ☐ Prayer ☐ Sound / media ☐ Records / admin ☐ Other

Safety (V1 14.1) ☐ Will work with children or youth: background check (D-4) ☐ Adults only: three references (D-3)

The delegate is **stationed, not transferred**: they remain a member of the home church. They serve at Headquarters at least three Sundays a month, bring training home within 30 days of each seminar, and report monthly to the home pastor (D-8).

Council seat (V1 11.1) ☐ The delegate holds our seat ☐ Our seat is held by another person (D-5)

Pastor _____ Date _____

Delegate _____ Date _____

Received for the Fivefold Alliance _____ Date _____

After completion, turn in to Headquarters. Keep a copy.

Code of Conduct Signature

Signed by every officer, delegate and worker before serving.

D-2

Serves: V1 14.4, Appendix B · **Filled in by:** Officer, delegate or worker · **Kept by:** FCA Secretary

Name _____ Home church _____

Role ☐ Chairperson ☐ Officer ☐ Delegate ☐ Worker ☐ Named to a job by the Council

I have read the full Code of Conduct in Appendix B of Volume One, and I agree to keep it for as long as I serve the Fivefold Alliance. In summary, I will:

1. Be faithful and honest, in every record I keep.
2. Respect every church, its pastor and its order.
3. Never recruit another church's members.
4. Serve freely, and never ask a church for payment.
5. Keep children safe: never alone with a minor.
6. Report any concern of abuse or harm at once.
7. Keep confidences, except where safety or law requires.
8. Live in a way that honors Christ.
9. Take concerns to the right person, not to gossip.
10. Serve, and never govern, the churches.

When the Code is broken, the President may suspend the person from FCA service until the Delegate Council decides. A concern about the President goes to the Chairperson. The person may appeal to the Chairperson (R-2). The Council seeks restoration wherever possible, and safety always comes first.

Signature _____ Date _____

Received for the Fivefold Alliance _____ Date _____

After completion, turn in to Headquarters.

Three References

For officers, delegates and workers who serve adults only.

D-3

Serves: V1 14.1 · **Filled in by:** Applicant · **Kept by:** FCA Secretary (confidential)

Applicant _____ Home church _____

Serving as ☐ Officer ☐ Delegate ☐ Worker

References may not be family members. Give people who have known you at least two years.

REFERENCE 1

Name _____ Relationship _____ Years known _____

Phone _____ Email _____

Contacted by _____ Date _____ Recommends _____

REFERENCE 2

Name _____ Relationship _____ Years known _____

Phone _____ Email _____

Contacted by _____ Date _____ Recommends _____

REFERENCE 3

Name _____ Relationship _____ Years known _____

Phone _____ Email _____

Contacted by _____ Date _____ Recommends _____

Applicant _____ Date _____

Checked for the Fivefold Alliance _____ Date _____

After completion, hand directly to the FCA Secretary, in confidence.

Background Check Request

For anyone who will work with children or youth.

D-4

Serves: V1 14.1–14.2 · **Filled in by:** Applicant and Secretary · **Kept by:** FCA Secretary (confidential)

Applicant _____ Home church _____

Serving as ☐ Officer ☐ Delegate ☐ Worker

Children's or youth work to be done

_____

_____

_____

Screening provider used _____ Date requested _____

Important: the screening provider's own disclosure and authorization form must be completed and signed with this request. The law requires that form; this page is the internal FCA record only. Results are kept in confidence by the Secretary and shown only to those who must act on them.

Result ☐ Cleared ☐ Not cleared

Date of result _____ Renewal due (three years) _____

Applicant _____ Date _____

President or Secretary _____ Date _____

After completion, hand directly to the FCA Secretary, in confidence.

Council Seat Designation

Names who speaks for the church on the Delegate Council.

D-5

Serves: V1 11.1; V2 2.1 · **Filled in by:** Pastor · **Kept by:** FCA Secretary

Church _____ Pastor _____

Reason ☐ New church ☐ Delegate retired by evangelism (V1 4.5) ☐ Delegate is not our seat holder ☐ Change of seat holder

Seat holder's name _____ Role in church _____

Mobile _____ Email _____

Effective date _____ Replaces _____

The seat belongs to the church, never to the person and never to Headquarters. One person may not hold the seat of two churches. An officer or the Chairperson does not hold a church's vote while in office.

Pastor _____ Date _____

Seat holder _____ Date _____

Received for the Fivefold Alliance _____ Date _____

After completion, turn in to Headquarters.

Service Block Assignment

Assigns a church its Sunday service time block.

J-3

Serves: V1 9.1–9.2 · **Filled in by:** Planning Department Secretary · **Kept by:** Church and FCA Secretary

Church _____ Pastor _____

Current start time _____ Requested block _____ Date of request _____

Church's state ☐ Being helped (Block C) ☐ Steady ☐ Helping

Assigned block ☐ A · 9:00 a.m. ☐ B · 10:30 a.m. (Headquarters) ☐ C · 12:30 p.m. ☐ D · 3:00 p.m. ☐ E · 5:00 p.m.

Approved start time (within 15 minutes of the block) _____ Effective date _____

Move-in deadline (new churches: six months) _____ Churches sharing this block _____

Reason for any variation

_____

_____

_____

Headquarters holds Block B, 10:30 to 12:00, and does not move. Every church being helped holds Block C, 12:30, so that its delegate can serve at Headquarters and still be home for its own service. Any other block is for a steady or helping church. Help begins when the church has moved into its hour.

Planning Department Secretary _____ Date _____

President (approval) _____ Date _____

Pastor (received) _____ Date _____

After completion, turn in to Headquarters. Keep a copy.